









YOU ARE AN INTERN BUT ARE YOU **CAREER READY?**

Breakout Rm 1: Critical Thinking and Communication
Breakout Rm 3: Leadership and Professionalism

Breakout Rm 2: Teamwork and Information Technology
Breakout Rm 4 : Career Management and Global/Intercultural Fluency

Career Ready Competency	<ol style="list-style-type: none"> 1) Reflect on how you have developed this Competency during your Summer Internship 2) Goal is Create a "Resume Bullet Point" tying in the Competency
<div data-bbox="110 506 703 646"> <p>Critical Thinking/Problem Solving Practice sound reasoning and analytical skills to make decisions and overcome problems</p>  </div>	<p>Example: <i>Evaluated account trends and flagged irregular transactions, assisting analysts in identifying potential fraud risks.</i></p> <p>Your Turn!</p> <ul style="list-style-type: none"> Analyzed trends in over 1000 data retrieval jobs, identifying opportunities to improve processing speeds. Running over 100 transactions a day, communicating with each customer to navigate problems that arise.
<div data-bbox="110 940 703 1081"> <p>Oral/Written Communications Articulate thoughts and ideas clearly to a variety of audiences and employ effective public speaking skills</p>  </div>	<p>Example: <i>Delivered clear, professional responses to client inquiries via phone and email, ensuring client satisfaction and regulatory compliance.</i></p> <p>Your Turn!</p> <ul style="list-style-type: none"> Communicated effectively through email and by meeting with coworkers to clarify job objectives and complete tasks
<div data-bbox="110 1234 703 1375"> <p>Teamwork/Collaboration Build collaborative relationships with coworkers and be able to work well in a team environment</p>  </div>	<p>Example: <i>Supported cross-functional teams during a branch-wide audit, contributing to the timely completion of compliance tasks.</i></p> <p>Your Turn!</p> <ul style="list-style-type: none"> Collaborated with a team to devise a project on how to optimize revenue
<div data-bbox="110 1497 703 1638"> <p>Digital Technology Leverage existing digital technologies ethically and efficiently to complete tasks; demonstrate effective adaptability to new technologies</p>  </div>	<p>Example: <i>Utilized banking software and Microsoft Excel to prepare financial summaries and visual reports for account officers.</i></p> <p>Your Turn!</p> <ul style="list-style-type: none"> Used Microsoft office applications to complete various tasks and communicate with managers
<div data-bbox="110 1764 703 1904"> <p>Leadership Utilize the strengths of others to achieve common goals; use interpersonal skills to develop and motivate others</p>  </div>	<p>Example: <i>Took initiative to streamline daily reconciliation procedures, leading to a 20% improvement in processing time and adopted by the team.</i></p> <ul style="list-style-type: none"> Worked with coworkers to divide work evenly so

	<i>nobody felt overworked/stressed out with their daily tasks.</i>
Professionalism/Work Ethic Exhibit effective work habits such as punctuality, working productively, personal accountability, integrity, and ethical behavior 	<p>Example: <i>Maintained a high level of confidentiality and accuracy when handling sensitive client financial documents and internal reports.</i></p> <p>Your Turn!</p> <ul style="list-style-type: none"> • <i>Maintained a professional and confidential relationship with customers when handling their personal and financial details.</i>
Career Management Identify skills, strengths, knowledge, experiences, and areas of growth related to career goals; navigate job options and pursue opportunities 	<p>Example: <i>Participated in weekly mentorship sessions and financial literacy workshops to expand industry knowledge and professional skills.</i></p> <p>Your Turn!</p> <ul style="list-style-type: none"> • Taking advantage of what the internship has to offer by networking, listening, and communicating efficiently.
Global/Intercultural Fluency Demonstrate openness, inclusiveness, sensitivity, and the ability to interact respectfully with all people; understand individuals' differences 	<p>Example: <i>Collaborated with diverse clientele and staff, ensuring respectful and inclusive service aligned with the bank's DEI standards.</i></p> <p>Your Turn!</p> <ul style="list-style-type: none"> • Working with people from different departments, backgrounds, and experiences. • We also took a diversity class through the PBA school.